

**NEW STUDENT ORGANIZATION
APPLICATION FOR RECOGNITION**

SECTION A

1. Organization Name

2. Is this organization affiliated with a national group?
___Yes___ No If Yes, please provide the following:

National Office

Contact Name

Address

Telephone Number

3. Organizing members' names, addresses and telephone numbers

Name

Address

Telephone #

4. All student organizations must have a recognized college advisor (either a faculty member or full time non-teaching professional). Please list the person who has agreed to serve as your advisor. He/she must sign this form. This advisor must meet with the Office of Student Affairs/Campus Life to review the expectations of an advisor.

Name

Department _____ Phone

Signature

Date

SECTION B

1. Please describe the mission and purpose(s) of your proposed organization. (Use separate sheet if necessary)
2. Please describe the organization's proposed structure (membership, activities).
3. If you have special membership requirements, please describe.
4. How do you plan to finance your student organization? (If you are part of a national organization, will you receive outside subsidies?)

SECTION C

1. When would you like to begin to operate as an official student organization?
2. What activities do you intend to sponsor?

3. If you are organizing a chapter of a national organization, please provide us with a copy of its constitution and by-laws.

I understand that I must meet with the M.S.G. Student Activities Coordinator to discuss the formation of this student organization, in the process to become an officially recognized organization on the campus of Molloy College.

Signature

Title

Date
