

INDEPENDENT STUDY OR TUTORIAL APPLICATION

Complete and return this form to the Office of the Registrar during allowed registration periods with the required approval signatures. Normally, this application is approved only for matriculated upper division students for extraordinary reasons.

ID# _____ Major & Division _____ Credits Earned or Classification _____

Last Name _____ First Name _____ Middle _____

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[A] **[AFS]** Independent Study Course # _____ Short Title _____ Credits (Required) _____

(Course number is an Independent Study Molloy Catalog number. This course is not listed in the catalog under another number.)

Semester/Year To Be Offered _____ Faculty Sponsor/Instructor Name _____

Reason for offering this course _____

Brief description _____

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[NO] **[DS]** Tutorial Course # _____ Course Title _____ Credits (Required) _____

(Course number equates to a specific course number in the Molloy Catalogs, as it will fulfill a requirement or elective for a degree.)

Semester/Year To Be Offered _____ Faculty Sponsor/Instructor Name _____

Required Meeting Times (Tutorials) _____

(Tutorials must have meeting times and may meet in the instructor's office. Room may be requested on a space available basis through Registrar's.)

Reason for offering this course as a tutorial _____

Additional notes on handling this course (Such as clinical or field work) _____

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REQUIRED APPROVAL SIGNATURES:

Student _____ Date _____

Advisor _____ Date _____

Faculty Sponsor/Instructor _____ Date _____

Faculty Sponsor's Chair/Associate Dean _____ Date _____

Academic Affairs Approval _____ Date _____

NOTE: Once approved by Academic Affairs, form must be sent to Registrar to complete registration process.